

LAKEVIEW MIDDLE-HIGH SCHOOL
Request for Educational Trip

Step 1

I/We _____ request that our Parent's Name	
son(s)/daughter(s) _____, Student's Name Grade	
be excused from classes from: _____ Month/Day/Year	
to return: _____ to participate in a Month/Day/Year	
educational trip to _____ Place	
I/We feel this trip will be beneficial to our son(s)/daughter(s) education because: _____ _____ _____	
_____ Signature of Parent	_____ Date
_____ Initials of Principal	

Step 2

Teacher Signatures:

	Period 1
	Period 2
	Period 3
	Period 4
	Period 5
	Period 6

	Period 7
	Period 8
	Period 9
	Advisory

Step 3

Final Approval:	_____ Principal's Signature and Date
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*** It is the student's responsibility to gather missed assignments before leaving.**